



NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Catherine Truitt, *Superintendent of Public Instruction*

www.dpi.nc.gov

TO: Directors, Exceptional Children Programs
Lead Administrators, Charter Schools
Directors, State-Operated Programs

FROM: Dr. Carol Ann M. Hudgens, Senior Director
Ginger Cash, Section Chief, Program Improvement & Professional Development
Nancy Childress, Tuition Reimbursement Program Administrator

DATE: January 31, 2024

EXCEPTIONAL CHILDREN TUITION REIMBURSEMENT OPPORTUNITY

Please provide this memo with the electronic link to the [Exceptional Children Tuition Reimbursement Program Guidebook](#) to residency or provisionally licensed teachers or current teacher assistants who are enrolled in a special education licensure pathway to become fully certified as an exceptional children's teacher in grades K-12. It is important to review the *Exceptional Children Tuition Reimbursement Program Guidebook* carefully to ensure understanding of timelines associated with the application submission and required documentation. ***The application link for the EC Tuition Reimbursement Program is located in the Guidebook.***

These awards are made on a "first come, first serve" basis until the federal grant funds are exhausted. Submission of an application does not guarantee approval for reimbursement. The reimbursement is for one approved course per current semester, at a rate of \$140 per semester hour with a maximum reimbursement of three semester hours. It will be the responsibility of the recipient to assume the difference. Each approved applicant is required to submit supporting documentation as outlined in [Exceptional Children Tuition Reimbursement Program Guidebook](#).

The Office of Exceptional Children requests assistance from EC directors/charter coordinators to help us avoid double funding participants. Whenever possible, teachers should seek funding through local sources or university grants. Doing so will permit this funding to help more teachers who do not have any other funding source.

For additional information concerning this program access the [NCDPI Office of Exceptional Children Finance and Grants webpage](#) or contact Nancy Childress at (984) 236-2556 or nancy.childress@dpi.nc.gov.

OFFICE OF EXCEPTIONAL CHILDREN

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER